



Riverview School District

Study Session / Finance Committee Meeting Agenda Minutes

October 21, 2013

Attendance: J. Hackworth, E. Tillman, D. Tompa, L. Ashbaugh, H. Dolan, M. McClure, T. Tuccarello, M. DiNinno, J. Shoaf, T. Nix, J. Moser, D. Zolkowski, B. Dunkle.

Not in attendance: D. Kadylak, A. Loeffler, L. Vitti

The meeting commenced at 7:03. Dr. DiNinno shared the following motions with the board explaining that the items will be included as motions for board approval on next week's regular voting meeting agenda:

General:

- I. Third Reading of **Policy 214** (Class Rank) – with revisions
 - a. Discussion was held between the secondary administrative team and the school board regarding GPA and Class Rank calculations. After the discussion, Dr. DiNinno asked the secondary school administrators to further examine both topics and the relevance of the specific formulas used to calculate these numbers. Dr. DiNinno requested that after further administrative analysis is completed, administrators should provide clarification and specifics with regards to how the Princeton recommended model for reporting GPA calculations on student transcripts and a more differentiated local school district approach will be used to calculate class rank. As a result, a motion to adopt revisions to this Policy may or may not be included on the agenda next week.
- II. JHSH Program of Studies Revision
 - a. Mr. Moser explained that due to student scheduling needs and future career and college interests, he found it necessary to recommend that students be encouraged, but not required, to take both AP Social Studies and AP English as originally required in the Program of Studies.
- III. Forbes Road MOU
- IV. MOU – Children's Institute
- V. PA Educator Agreement
- VI. TRANE – One year annual HVAC preventative maintenance agreement
- VII. Gerard Plumbing and Heating Inc. Contract approval for Rooftop Ductwork replacement.



Riverview School District

Study Session / Finance Committee Meeting Agenda Minutes

October 21, 2013

- VIII. Student Activity Accounts - Ms. Tuccarello discussed the need to open accounts for the following Student Activity Accounts.
 - a. Class of 2015
 - b. Robotics
 - c. Model UN
- IX. Acceptance of AFS Student - Oelck Ludger (retroactive to 9/25/13)
- X. Tammy Tuccarello to attend PASBO Conference in Hershey - March 11 - 14
- XI. Recognize \$500 donation from Janice Beiber - purchase of a $\frac{3}{4}$ Cello for the Verner Strings program.
 - a. Dr. DiNinno acknowledged Dori Tompa's assistance with this donation. Ms. Tompa indicated that Mr. Hughes and Mr. Shoaf were also very supportive with acquiring instruments for Verner students.

Personnel:

- I. Resignations:
 - i. Paraprofessionals: Carol Harvanek, Stephanie Glaser, Patti Lesnick
 - ii. Mark Carlin - Assistant Golf Coach
 - iii. Suzie Everett - Yearbook Treasurer (during her leave 9/3/13 -1/1/14)
 - iv. Zack Hamm - Long-term sub Science
- II. Long-term substitute - General Science and Chemistry - Janet Gilson
- III. Targeted Assistance and Homework Club Appointments
- IV. Supplemental Positions
 - a. Ryan O'Malley - JV/Varsity Golf Team Assistant Coach
 - b. Dena Huselton - Temporary position as Yearbook Treasurer in the temporary absence of Suzie Everett
- V. Additions to substitute list
- VI. Recognition of Lutherlyn Trip - Already in approved budget; October 24 and 25

Ms. Tuccarello, Business Manager, conducted the Finance Committee portion of the meeting addressing the following topics:

- I. A summary of Revenue and Expenditure Reports for the 2012-2013 school year and the 2013-2014 school year as of 10/17/13.



Riverview School District

Study Session / Finance Committee Meeting Agenda Minutes

October 21, 2013

- II. A memorandum reporting a 2013 assessment overview of local properties including several business property summaries still awaiting appeals and a summative report on the status of the Edgewater properties.
- III. Information pertaining to and a recommendation to the board to make use of Interim Real Estate Tax Collection. The board agreed to pass an interim real estate tax resolution in order to provide more efficient and timely tax collections.
- IV. PDE calculations for the 2014-2015 base index. The index has been set at 2.5% which would include a .5295 maximum tax increase without exceptions. If the budget is adopted to the base index, this would equate to 21.71 mils and an increase of approximately \$297,000.
- V. A summary of the District's Debt profile and review of callable and non-callable bond obligations.
- VI. A sample of Student Clubs and Organizations Budgetary outlines that will be included as a standard procedure for all student clubs and organizations along with a summative Power Point of rules, practices and procedures that will be followed, provided to and reviewed with all student activity clubs and organizations during a meeting that is scheduled to occur on Thursday, October 24th. Ms. Tuccarello explained that all student activities and club accounts were balanced through June 30th.
- VII. Treasurer's reports for the scholarship fund, student activities, and Food Service.
- VIII. A summary of PLGIT and procurement cards as an investment and purchasing strategy.

Dr. DiNinno provided the board with the following updates:

- I. She congratulated the following groups for their accomplishments:
 - a. Jazz Band – Hershey Performance (PSBA Conference 10/16/13) – Standing Ovation
 - b. Marching Band – various Festival Performances
 - c. Boys and Girls Soccer Teams for making it into the Playoffs!
 - d. Mr. Hackworth congratulated members of the Cross Country team and specifically acknowledged the Girl's Cross Country team for making the playoffs.
- II. She invited the board to attend the Business Luncheon & Former Students Luncheon Events being facilitated by Dr. Coudriet and Mr. Moser in an effort to obtain employer needs assessments and former alumni feedback with regards to 21st



Riverview School District

Study Session / Finance Committee Meeting Agenda Minutes

October 21, 2013

- century workforce development needs. She shared that Dr. Coudriet provided the board with specifics related to these events in this week's board packet.
- III. She welcomed new French Teacher Lee Hedderman indicating that he started today, October 21st.
- IV. She reminded the board and others of the following important dates and activities:
- November 1st** - Clerical Day for Teachers - No School for Students
 - November 4th** - Professional Development Day for Teachers/Paraprofessionals - No School for Students
 - November 5th** - Parent/Teacher Conferences - Secondary Schools Included this year. No School for Students. Elementary Conferences will take place from 8 a.m. to 7 p.m.; Secondary Conferences will take place from 7:20 a.m. to 2:57 pm.
 - November 6th** - Report Cards Issued (unless provided during a conference on 11/5).
- V. Mr. Moser explained the need to adjust the stipulations shared in the current Strategic plan with regards to the Graduation Requirement of passing the Keystone test or PSSA test or an alternative local assessment. Mr. Moser indicated that the current alternative local assessment is the 4Sight test but now that eleventh grade students do not take the PSSA, the 4Sight test that aligns itself with information assessed on the PSSA test is not a realistic tool. He informed the board that the use of an English portfolio and potentially a Math local exam created by teachers would replace the 4Sight test as an alternative assessment and that teachers were currently working on providing remediation to students in both subject areas.
- Mr. Moser - 4 Sights - English and Math / English Portfolio & Math Local Exam
- VI. Mr. Moser indicated that the Press Box was completed and used this past weekend. He indicated that all were pleased with the final product.
- VII. Mr. Moser indicated that he had met with representatives from the Hulton Bridge project and that a safety audit would be conducted, including Mr. Dunkle. Mr. Moser explained that fencing had already been placed around the property and representatives for the project have been communicating very well with the district.
- VIII. Dr. DiNinno indicated that the building principals have been collecting and analyzing PSSA and Keystone data in an effort to create very specific building level academic plans for the current school year. She shared general information about the School Performance Profile. Building SPP scores at this time are: Verner - 79.3,



Riverview School District

Study Session / Finance Committee Meeting Agenda Minutes

October 21, 2013

Tenth Street - 83.5, no score is posted for the JHSH at this time due to coding adjustments that are being made, however Dr. DiNinno indicated that the JHSH had a score of approximately 82 prior to the information being pulled from the SPP data page.

- a. Data Reviews were provided by each building principal as they discussed specifics related to strengths and areas of need.
 - b. Dr. DiNinno discussed some of the basic variables included in the School Performance Profile and encouraged board members to go to the PDE web site to review information pertaining to Riverview schools.
 - c. Dr. DiNinno explained that during November, principals will share their Building Level Value Added Plans and that the plans would include the following:
 - i. data, analysis, specific building plan -address needs, monitoring tool, etc.
- IX. Mr. Dunkle indicated that the Student and Parent Portals are up and running and he continues to assist parents with setting them up in the system and addressing any problems they might be having using the new Pro Soft system. He also indicated that he continues to work on uploading PIMS indicating that this data has a significant impact on the SPP.

The Study Session ended at approximately 10:10.

An executive session was held from approximately 10:10 to 10:40 to discuss personnel matters.